



KHYBER MEDICAL COLLEGE PESHAWAR

OFFICE OF THE CHAIRMAN (IMC)

MTI (KMC/KTH/KCD)

MINUTES OF MEETING:

13th meeting of the Institutional Management Committee (IMC), Khyber Medical College/KTH/KCD was held on Saturday 14-10-2017 at 10:00 AM in the Conference Room of the Khyber Teaching Hospital, under the Chairmanship of Prof. Dr. Noor ul Iman, Dean, Khyber Medical College, Peshawar. The meeting was attended by the following members of the IMC:-

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| 1. The Hospital Director, KTH, Peshawar | Member |
| 2. The Medical Director, KTH, Peshawar | Member |
| 3. The Dean, Khyber College of Dentistry, Peshawar | Member |
| 4. The Director Finance, KTH/KMC/KCD, Peshawar | Member |
| 5. The Nursing Director, KTH, Peshawar | Member |

The meeting started with the recitation from the Holy Quran.

The Dean KMC welcomed and thanked all the respected members for attending the IMC meeting.

The following agenda items were discussed and decided accordingly:-

Agenda Item No.1	Issue of Mrs. Abda Bibi, Nursing Superintendent & nursing staff
Issue	<p>This KTH is 1250 beds hospital requiring 820 staff nurses as required by PNC. Currently KTH has got 304 sanction posts of charge nurses. Currently 294 charge nurses are working while 10 seats have to be filled in through advertisement.</p> <p>ND informed that recent promotion of institutional employees was effected through government rules as institution does not have regulation governing promotion of charge nurses. Civil servants working in KTH will be promoted by the government as per rules of the government.</p> <p>ND informed as per BOG decision committee comprising of ND,MD and HD has framed staffing criteria for various positions in the nursing cadre which will be placed before the BOG for formal approval.</p> <p>Complaint of Mrs. Abda Bibi:</p> <p>The committee thoroughly examined the complaint. ND informed that Mrs. Abda Bibi is working as against the post of Nursing Superintendent and that he has no intention to change her designation nor her job description. She was assigned additional responsibility as block supervisor and her support and working was appreciated as well.</p>

