



KHYBER MEDICAL COLLEGE PESHAWAR
OFFICE OF THE CHAIRMAN (IMC)
MTI (KMC/KTH/KCD)

MINUTES OF MEETING:

As per instruction by the Chairman BoG, 26th meeting of the Institutional Management Committee (IMC), Khyber Medical College/KTH/KCD is hereby convened today i.e., 20/07/2018 at 02:00 pm in the Conference Room of Khyber Teaching Hospital under the Chairmanship of Prof. Dr. Bushra Iftikhar, Acting Dean, Khyber Medical College, Peshawar. The meeting was attended by the following members of the IMC:-

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| 1. The Hospital Director, KTH, Peshawar | Member |
| 2. The Medical Director, KTH, Peshawar | Member |
| 3. The Dean, Khyber College of Dentistry, Peshawar | Member |
| 4. The Director Finance, KTH/KMC/KCD, Peshawar | Member |
| 5. The Nursing Director, KTH, Peshawar | Member |

The meeting started with recitation from the Holy Quran.


The Chair welcomed all the respected members for attending the IMC meeting.


The following agenda items were discussed and decided accordingly:-

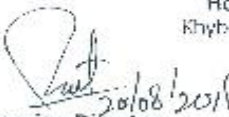
Agenda Item No.1	Letter of Prof. Dr. Mustafa Iqbal, Department of Ophthalmology KMC/KTH
Issue	Prof. Dr. Mustafa Iqbal, Department of Ophthalmology KMC/KTH sent a letter vide No. 445/Eye A dated 13-06-2018 to Secretary Health Khyber Pakhtunkhwa which also endorsed to all members of IMC. Submitted to IMC for discussion and decision.
Decision	Not related to IMC as per regulation.
Agenda Item No.2	Approval for release of payment to the M/S B-Braun Sharing Expertise
Issue	M/S B-Braun Sharing Expertise has supplied as OSCILLATING SAW WITH SET...02 Make: Asculape, Country of Origin: Germany, Country of Manufacture: Germany as per supply order No. 20321-25/KTH/St dated 29-05-2017, on the demand of this institute. M/S B-Braun Sharing Expertise, has presented bill for amounting to Rs. 4,000,000/- All the compulsory deductions have made from the bill Submitted to IMC for approval.
Decision	Approved.
Agenda Item No.3	Payment of pending bills to the civil works contractor & consultant (LWI)
Issue	The BOG MTI KTH in its 2 nd meeting held on 16-07-2018 discussed & directed the Hospital Director, KTH, to resolve the issue of pending bills of contractor & consultant. As per direction the joint coordination meeting was held on 11-08-2018 under the chairmanship Hospital Director, KTH, Peshawar. The following


	<p>decisions were taken:</p> <p>a) To facilitate the civil work contractor to expedite the work we may not wait till the appointment of technical staff but the pending bill should immediately be processed for approval and payment by SDC/ME KTH office with the condition that BOQs verification & development of MBs will be done later.</p> <p>b) The invoices received for payment to consultant (LWI) should also be expedited for approval & payment.</p> <p>Following bills of civil contractor and consultant LWI were processed and payment made to expedite the pace of work under the renovation project and avoid further delay.</p> <p>I. Payment made to civil work contractor -Rs. 10,003,655/ II. Payment made to the consultant LWI -Rs. 2,933,332/</p> <p>Submitted to IMC for approval.</p>
Decision	<p>The payment should be released to the contractor and LWI consultant with the condition that the above given para A & B are followed and shared.</p>


The meeting ended with a vote of thanks from the chair.


Hospital Director,
Khyber Teaching Hospital
Peshawar


Medical Director,
Khyber Teaching Hospital
Peshawar


Nursing Director,
Khyber Teaching Hospital
Peshawar


Director Finance
KMC/KTH/KCD,
Peshawar


Chairman
Institutional Management Committee
MTI (KMC/KTH/KCD)

No.8653-54/IMC/Estt/KMC

Dated: 20/08/2018

Copy to:

- 1- All respected members of IMC MTI (KMC/KTH/KCD), Peshawar
- 2- Secretary Board of Governors MTI (KMC/KTH/KCD), Peshawar

Chairman
Institutional Management Committee
MTI (KMC/KTH/KCD)