



**KHYBER MEDICAL COLLEGE PESHAWAR**  
**OFFICE OF THE CHAIRMAN (MC)**  
**MTI (KMC/KTH/KCD)**

**MINUTES OF MEETING:**

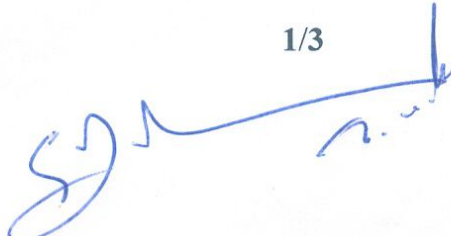

55<sup>th</sup> meeting of the Management Committee, Khyber Medical College/KTH/KCD was held on Thursday 09-04-2020 at 10:00 am in the Conference Room of Khyber Medical College under the Chairmanship of Prof. Dr. Noor Ul Iman, Dean, Khyber Medical College, Peshawar. The meeting was attended by the following members of the Management Committee:-

- |  |        |
|--|--------|
| 1. The Hospital Director, KTH, Peshawar                              | Member |
| 2. The Medical Director, KTH, Peshawar                               | Member |
| 3. The Dean, KCD, Peshawar   | Member |
| 4. The Nursing Director, KTH, Peshawar                               | Member |
| 5. Prof. Dr. Parhaizgar Khan, Chairman, Deptt. of Anesthesia KMC/KTH | Member |

The meeting started with recitation from the Holy Quran.

The following agenda item were discussed and decided accordingly: -

<b>Agenda Item No.1</b>	<b>Opening of OPDs for patients other than COVID-19as per order of Secretary Health Govt. of Khyber Pakhtunkhwa.</b>
<b>Issue</b>	<p>COVID-19 related lock down prompted Secretary Health Govt. of Khyber Pakhtunkhwa to open necessary OPDs to reduce the inconvenience to patients after the COVID-19 patients. Recommendations given below has also been receive from Policy Board.</p> <p>In reference to the attached notification, I am directed to communicate the below recommendations of the Policy Board, for the information and necessary action.</p> <p>1. "availability of necessary PPEs" - The MC must decide this and only proceed if assured that these exist,</p> <p>2. "Effective social distancing" in OPD - here in the US, pharmacies/drug stores and food shops have drawn lines on the floor at 6 foot intervals and the line moves according to these; once there are a predetermined, optimum</p>

number of people in the shop, others must wait in line at 6 foot intervals outside and only enter when someone leaves the shop. This is strictly enforced at the door.

3. Also, ensuring that "only a reasonable volume of people" are allowed in the OPD at any given time and on the hospital premises. The MC must decide how many outpatients may be permitted to enter the hospital premises at any one time, after triage, (meaning that once the agreed number are in, further entry is based on numbers going out). Patients may not be allowed to gather in groups anywhere, and attendants must not be allowed in, except in very special circumstances (small children, wheel chair bound, etc).

4. All the above considerations, including triage, will apply to IBP.

5. Remember that, except for emergencies, no patients, either general or IBP, will be admitted to the hospital inpatients during the current emergency, and no elective procedures/surgeries will be performed till further notice.

**Decision**

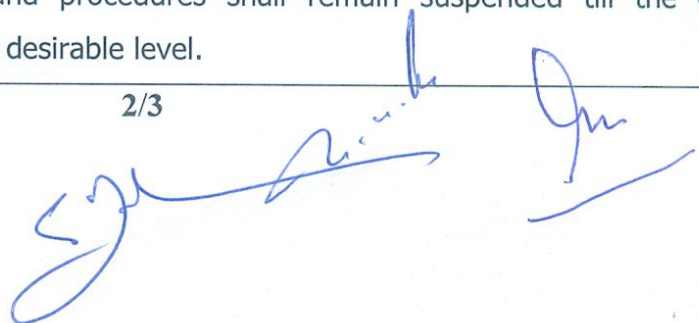
With limited PPEs available this institution would hardly meet the requirement of triage and isolation ward for a few days. HD informed that decision taken regarding preparation of PPEs locally as decided by MC is in progress.

Triage established at MTI KTH not only cater for COVID-19 patients but also extend services to general public. It is further added that A/E department also extend services to general public in addition to emergencies.

Opening of general OPDs, at this very moment, would not be in the interest of general public and staff working in these OPDs as overcrowding would spread COVID-19 with very little advantage to general public. The risk of COVID-19 infection to the staff would outweigh the benefit to general public.

When the risk of COVID-19 infection is reduced to desirable level general OPD in its old premises will be opened to general public.

Elective admissions and procedures shall remain suspended till the COVID-19 infection is reduced to desirable level.



Instructions for patient and attendant shall be displayed prominently to emphasize to use face mask (even if it is homemade) while coming to hospital. This would reduce the risk of COVID-19.

The meeting ended with thanks to and from the chair.



Hospital Director, KTH,  
Member MC




Medical Director, KTH,  
Member MC



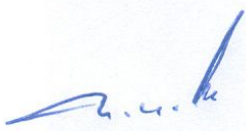
Dean, KCD  
Member MC



Nursing Director, KTH,  
Member MC



Prof. Dr. Parhaizgar  
Khan, Member MC



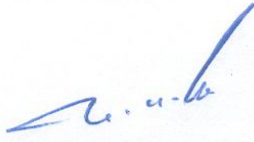
Dean,  
Khyber Medical College,  
Chairman, Management Committee  
MTI-KMC/KTH/KCD, Peshawar.

No. 131-34/PS/MC(55)/Estt/KMC

Dated: 09/04/2020

Copy to

1. The Chairman and members BoG, MTI-KMC/KTH/KCD, Peshawar.
2. All members of Management Committee, KMC/KTH/KCD, Peshawar.
3. The Secretary BoG, MTI-KMC/KTH/KCD



Dean,  
Khyber Medical College,  
Chairman, Management Committee,  
MTI-KMC/KTH/KCD, Peshawar.