

Medical Teaching Institution (MTI)

Khyber Medical College, Peshawar

Contact No: 091-9221385-8

www.kmc.edu.pk



BID SOLICITATION DOCUMENTS

For

**Repair & Maintenance Work in KMC Vehicles
ON TURNKEY BASIS (2022-2023)**

Note: The prospective bidder is expected to examine the Bidding Documents carefully, including all Instructions, Terms & Conditions, and Specifications etc. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.

Chairman Purchase Committee
KMC Peshawar

Assistant Manager Procurement
KMC Peshawar

Senior Finance officer
KMC Peshawar

Administrative Officer KMC
Peshawar

Transport Officer
KMC Peshawar

INTRODUCTION:

Khyber Medical College, Peshawar (MTI) invites. Sealed bids from the eligible bidders for Repair & Maintenance Work in KMC Vehicles under Open Competitive Bidding under Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Rules 2014.

1) INSTRUCTIONS TO BIDDERS:

1. The bids should reach the office of Dean KMC on or before **14/02/2023** at **11:00 AM** will be opened on the same day at **11:30 AM** in presence of the bidders/representatives who choose to attend.
2. A pre bid meeting will be held on dated: **01 / 02 / 2023 at 11:00 AM** in the conference room KMC.
3. Any bid received after the deadline for submission of bids shall not be entertained and shall be returned unopened to the Bidder.
4. The bid should be complete in all respect and must be signed by the bidder.
5. All prices quoted must be in Pak Rupees (PKR) and should include all applicable taxes. If not specifically mentioned in the Quotation, it will be presumed that the prices include all the taxes.
6. Bidders are essentially required to provide correct and latest postal/email/web addresses, phone/mobile/fax numbers for actively and timely communication.
7. For any query, clarification regarding Services / Bid Solicitation Documents, the applicants may send a written request at least one day prior to the opening date.
8. The Bidder may after its submission withdraw its bid prior to the expiry of the deadline prescribed for submission of bids. Withdrawn bids will be returned unopened to the Bidders.
9. Any bid not received as per terms and conditions laid down in this document are liable to be ignored. No offer shall be considered if:
 - a. Received without earnest money;
 - b. It is received after the date and time fixed for its receipt;
 - c. The offer is ambiguous;
 - d. The offer is conditional i.e. advance payment, or currency fluctuations etc.;
 - e. The offer is from blacklisted firm in any Federal / Provincial Govt. Deptt:
 - f. Only typed tender on original prescribing letter pad, sealed & signed should be submitted.
 - g. The quoted Price must be pre printed and hand written quoted price will not be acceptable.
 - h. The tenders must be according to this institution's specification;
Alternate rates (**Double rates for single Items**) will not be accepted.

10. Usage of correction fluid & corrections are strictly prohibited unless duly initialed.
11. Any erasing / cutting etc. appearing on the offer, must be properly signed by the person signing the tender.
12. Bids will be rejected if the Bid is in some way connected with bids submitted under names different from his own.
13. In case of Bid Tie, the decision will be taken by making toss/draw/Recall sealed quotation in front of the bidders.
14. Any direct or indirect effort by a bidding firm to influence this institution during the process of selection of a bidder or award of contract may besides rejection of its bid result into its disqualification from participation in this institution's future bids.

2) ELIGIBILITY CRITERIA:

- Bidders must give compliance to the below mentioned clauses as these are mandatory to being eligible for the bidding process. Relevant certificates must be attached.
- Computerized National Identity Card (photo-copy).
- The bidder must be registered with Income / Sales Tax Department, reflected as Active Tax Payer on the list of FBR.NTN and for services KNTN.
- The bidder must have dedicated **Workshop** in Peshawar.

3. GENERAL CONDITIONS: -

1. KMC Peshawar shall evaluate the proposal in a manner prescribed in advance, without reference to the price and reject any proposal which does not conform to the specified requirements.
2. Alternative bid shall not be considered and shall be rejected by the Competent Authority.
3. At any time prior to the deadline for submission of bids, KMC Peshawar may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the bidding documents by amendment.
4. If a bid is not substantially responsive, it will be rejected by the Procuring Entity and may not subsequently be made responsive by the Bidder by correction of the nonconformity.
5. The purchase committee KMC may accept or reject any or all of the bids under Rule 47 of KPPRA Rules, 2014.

**Khyber Medical College,
MTI Peshawar.**

Phone: 091-9221385-8

INVITATION FOR BIDS

Dean **Khyber Medical College, Peshawar**

invites sealed tenders under National Competitive Bidding for the **Repair & Maintenance Work in KMC Vehicles** under rule 6(2)(b) **'Single stage Single envelope procedure'** of KPPRA Rules 2014, from Income / Sales tax, reflected on Active Taxpayer List of FBR.

The tenders complete in all respect must reach the office of Dean KMC by 11:00am on **14/02/2023**, which will be opened at 11:30am on the same day in conference room of KMC in the presence of the procurement committee and the bidders / representatives who may choose to attend.

Competent Authority reserves the right to reject any or all the bids as per provisions contained in Rule 47 of KPPRA Rules 2014.

4. BID SECURITY:

Bid security Rs-**50,000/-** in shape of Call Deposit refundable drawn in favor of "Dean KMC Peshawar"

The bid security may be forfeited:

- i) If a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or
- ii) In the case of a successful Bidder, if the Bidder fails to sign the contract
- iii) If a successful Bidder unable to supply the items after issuance of 3 reminders, order will be placed to the next lowest bidder.

5. BID VALIDITY:

- i) The bids should be valid for a period of 120 Days.
- ii) In exceptional circumstances, Khyber Medical College, Peshawar may solicit the Bidder's consent to an extension of the period of validity reasons shall be recorded in writing. The request and the responses there to shall be made in writing. The bid security provided shall also be suitably extended. A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its bid, except as provided in the bidding document.

**STATEMENT OF REQUIREMENT AND SPECIFICATIONS
FOR KMC VEHICLES REPAIR**

| S.No | Descriptions | Price |
|--|---|-------|
| Repair Work (Hino Bus) | | |
| 1. | All Wheels Greasing | |
| 2. | Break Leathers Front | |
| 3. | Break Leathers Rear | |
| 4. | Break Adjustment | |
| 5. | Break master cylinder kit | |
| 6. | Road Spring Curve (Kamani) & Pin Bush | |
| 7. | Clutch Plate & Pressure Plate Repair | |
| 8. | Clutch Plate & Pressure Plate Replacement | |
| 9. | Cleaning of Radiator | |
| 10. | Radiator replacement | |
| 11. | Pressure Valve Repair | |
| 12. | Pressure Valve Replacement | |
| 13. | Wind Screen Replacement | |
| 14. | Minor Dent Work | |
| 15. | Minor Paint Work | |
| 16. | Seats Repair | |
| 17. | Differential Over Hauling | |
| 18. | Drive Shaft Repair | |
| 19. | Drive shaft replacement | |
| 20. | Gear Lever Bush Kit Replacement | |
| 21. | Clutch Cylinder Replacement | |
| 22. | Fuel Pump Repair/Replacement | |
| 23. | Replacement of Main Oil Seal | |
| 24. | Replacement of Belts | |
| 25. | Replacement of Foundations | |
| 26. | Head Lights/Indicators etc. Maintenance | |
| 27. | AC Checkup | |
| 28. | Front Hisa Repair | |
| 29. | Door locks Repair | |
| 30. | Radiator Fan repair/change | |
| 31. | Silencer Repair | |
| | Total Price | |
| Repair Work (Hino/Toyota Coaster) | | |
| 1. | All Wheels Greasing | |
| 2. | Break Leathers Front | |
| 3. | Break Leathers Rear | |
| 4. | Break Adjustment | |
| 5. | Break master cylinder kit | |
| 6. | Road Spring Curve (Kamani) & Pin Bush | |
| 7. | Clutch Plate & Pressure Plate Repair | |
| 8. | Clutch Plate & Pressure Plate Replacement | |
| 9. | Cleaning of Radiator | |
| 10. | Radiator replacement | |
| 11. | Pressure Valve Repair | |
| 12. | Pressure Valve Replacement | |

| | | |
|-----------------------------------|---|--|
| 13. | Wind Screen Replacement | |
| 14. | Minor Dent Work | |
| 15. | Minor Paint Work | |
| 16. | Seats Repair | |
| 17. | Electrician Work | |
| 18. | Differential Over Hauling | |
| 19. | Drive Shaft Repair | |
| 20. | Drive shaft replacement | |
| 21. | Gear Lever Bush Kit Replacement | |
| 22. | Clutch Cylinder Replacement | |
| 23. | Fuel Pump Repair/Replacement | |
| 24. | Replacement of Main Oil Seal | |
| 25. | Replacement of Belts | |
| 26. | Replacement of Foundations | |
| 27. | Head Lights/Indicators etc. Maintenance | |
| 28. | AC Servicing | |
| 29. | AC Pulli Replacement | |
| 30. | AC Fan Belt Replacement | |
| 31. | Repair of Oil Gauge | |
| 32. | Silencer Repair | |
| | Total Price | |
| Repair Work (Toyota Hiace) | | |
| 1. | All Wheels Greasing | |
| 2. | Break Leathers Front | |
| 3. | Break Leathers Back | |
| 4. | Break Adjustment | |
| 5. | Break master cylinder kit | |
| 6. | Clutch Plate & Pressure Plate Repair | |
| 7. | Clutch Plate & Pressure Plate Replacement | |
| 8. | Cleaning of Radiator | |
| 9. | Radiator replacement | |
| 10. | Wind Screen Replacement | |
| 11. | Shock Absorbers Front | |
| 12. | Shock Absorbers Rear | |
| 13. | Wheel Balancing & Alignment | |
| 14. | Minor Dent Work | |
| 15. | Minor Paint Work | |
| 16. | Seats Repair | |
| 17. | Clutch Cylinder Replacement | |
| 18. | Fuel Pump Repair | |
| 19. | Replacement of Main Oil Seal | |
| 20. | Replacement of Belts | |
| 21. | Replacement of Foundations | |
| 22. | Head Lights/Indicators etc. Maintenance | |
| 23. | Self-starter repair | |
| 24. | Belt Replacement | |
| 25. | AC Compressor | |
| 26. | AC Complete Servicing | |
| | Total Price | |
| Repair Work (Motor Car) | | |
| 1. | All Wheels Greasing | |

| | | |
|---------------------------|---|--|
| 2. | Break Leathers Front | |
| 3. | Break Leathers Back | |
| 4. | Rear Disk/Drum Change | |
| 5. | Clutch Plate & Pressure Plate Replacement | |
| 6. | Replacement of Gear Fluid | |
| 7. | Cleaning of Radiator | |
| 8. | Front Wind Screen Replacement | |
| 9. | Shock Absorbers Front | |
| 10. | Shock Absorbers Rear | |
| 11. | Complete Tuning | |
| 12. | Wheel Balancing & Alignment | |
| 13. | Minor Dent Work | |
| 14. | Minor Paint Work | |
| 15. | Fuel Pump Repair/Replacement | |
| 16. | Replacement of Main Oil Seal | |
| 17. | Replacement of Belts | |
| 18. | Replacement of Foundations | |
| 19. | Head Lights/Indicators etc. Maintenance | |
| 20. | Self-starter repair | |
| 21. | AC Compressor | |
| 22. | AC Complete Servicing | |
| 23. | Exhaust Cleaning/Repair | |
| 24. | Coolant water (per litre), Best quality | |
| | Total Price | |
| Grand Total Amount | | |

Note: Bidders can inspect the repair work in vehicles during the office hours for cost estimation before submission of Bids.

6. Award of Contract:

Contracts shall be confirmed through a written agreement signed by the successful bidder and the MTI /KMC Peshawar.

7. Payment:

- a. No advance payment will be permissible.
- b. The payment will be made after successful supply/work and inspection.