

Medical Teaching Institution (MTI)
Khyber Medical College, Peshawar

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www.kmc.edu.pk



BID SOLICITATION DOCUMENTS
For
HOUSE KEEPING ITEMS 2023-24

Note: The prospective bidder is expected to examine the Bidding Documents carefully, including all Instructions, Terms & Conditions, and Specifications etc. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.

Chairman Purchase Committee
KMC Peshawar

Administrative Officer
KMC Peshawar &

Senior Finance officer
KMC Peshawar

Assistant Manager Procurement
KMC Peshawar

Store Keeper
KMC Peshawar

INTRODUCTION:

Khyber Medical College, Peshawar (MTI) invites. Sealed bids from the eligible bidders for procurement of House Keeping items for this institution under rule Open Competitive Bidding under rule 6(2) (a) "**Single Stage Single Envelope**" bidding procedures of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Rules 2014.

1) INSTRUCTIONS TO BIDDERS:

1. The bids should reach the office of Dean KMC on or before **15/08/2023 at 11:00 AM** will be opened on the same day **at 11:30 AM** in presence of the bidders/representatives who choose to attend.
2. Any bid received after the deadline for submission of bids shall not be entertained and shall be returned unopened to the Bidder.
3. The bid should be complete in all respect and must be signed by the bidder.
4. All prices quoted must be in Pak Rupees (PKR) and should include all applicable taxes. If not specifically mentioned in the Quotation, it will be presumed that the prices include all the taxes.
5. Bidders are essentially required to provide correct and latest postal/email/web addresses, phone/mobile/fax numbers for actively and timely communication.
6. For any query, clarification regarding Services / Bid Solicitation Documents, the applicants may send a written request at least one day prior to the opening date.
7. The Bidder may after its submission withdraw its bid prior to the expiry of the deadline prescribed for submission of bids. Withdrawn bids will be returned unopened to the Bidders.
8. Any bid not received as per terms and conditions laid down in this document are liable to be ignored. No offer shall be considered if:
 - a. Received without earnest money;
 - b. It is received after the date and time fixed for its receipt;
 - c. The offer is ambiguous;
 - d. The offer is conditional i.e. advance payment, or currency fluctuations etc.;
 - e. The offer is from blacklisted firm in any Federal / Provincial Govt. Deptt:
 - f. Only typed tender on original prescribing letter pad, sealed & signed should be submitted.
 - g. The quoted Price must be pre printed and hand written quoted price will not be acceptable.
 - h. The tenders must be according to this institution's specification;
Alternate rates (**Double rates for single Items**) will not be accepted.

9. Usage of correction fluid & corrections are strictly prohibited unless duly initialed.
10. Any erasing / cutting etc. appearing on the offer, must be properly signed by the person signing the tender.
11. Bids will be rejected if the Bid is in some way connected with bids submitted under names different from his own.
12. In case of Bid Tie, the decision will be taken by making toss/draw/Recall sealed quotation in front of the bidders.
13. Any direct or indirect effort by a bidding firm to influence this institution during the process of selection of a bidder or award of contract may besides rejection of its bid result into its disqualification from participation in this institution's future bids.

2) ELIGIBILITY CRITERIA:

- Bidders must give compliance to the below mentioned clauses as these are mandatory to being eligible for the bidding process. Relevant certificates must be attached.
- The bidder must be registered with Income / Sales Tax Department, reflected as Active Tax Payer on the list of FBR.NTN and for services KNTN.
- The bidder shall provide an undertaking on stamp paper that the bidder has not been declared black listed by any Governmental/ Semi-Governmental institutions.
- Bidders shall not be eligible to bid if they are under a declaration of Ineligibility for corrupt and fraudulent practices issued by any government organization in accordance with the Section 44(1) KPP Rules 2014.
- The bidder must have a functional **Local office in Peshawar**.

3. GENERAL CONDITIONS: -

1. KMC Peshawar shall evaluate the proposal in a manner prescribed in advance, without reference to the price and reject any proposal which does not conform to the specified requirements.
2. Alternative bid shall not be considered and shall be rejected by the Competent Authority.
3. At any time prior to the deadline for submission of bids, KMC Peshawar may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the bidding documents by amendment.
4. If a bid is not substantially responsive, it will be rejected by the Procuring Entity and may not subsequently be made responsive by the Bidder by correction of the nonconformity.
5. The purchase committee KMC may accept or reject any or all of the bids under Rule 47 of KPPRA Rules, 2014.

INVITATION FOR BIDS

Dean Khyber Medical College, Peshawar

invites sealed tenders under National Competitive Bidding for the procurement of **House Keeping Items** for KMC under rule 6(2)(a) **"Single stage Single envelope procedure"** of KPPRA Rules 2014, from Income / Sales tax, reflected on Active Taxpayer List of FBR.

The tenders complete in all respect must reach the office of Dean KMC by 11:00am on 15/08/2023, which will be opened at 11:30am on the same day in conference room of KMC in the presence of the procurement committee and the bidders / representatives who may choose to attend.

Competent Authority reserves the right to reject any or all the bids as per provisions contained in Rule 47 of KPPRA Rules 2014.

4. BID Security

CDR from the account of the firm/bidder/contractor. Bid security Rs-50,000/- of the bid Value in shape of Call Deposit Receipt (refundable) drawn in favor of "Dean Khyber Medical College".

The bid security may be forfeited:

- i) If a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or
- ii) In the case of a successful Bidder, if the Bidder fails to sign the contract
- iii) If a successful Bidder unable to supply the items after issuance of 3 reminders, order will be placed to the next lowest bidder.

5. BID VALIDITY:

- i) The bids should be valid for a period of 120 Days.
- ii) In exceptional circumstances, Khyber Medical College, Peshawar may solicit the Bidder's consent to an extension of the period of validity reasons shall be recorded in writing. The request and the responses there to shall be made in writing. The bid security provided shall also be suitably extended. A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its bid, except as provided in the bidding document.

HOUSE KEEPING ITEMS LIST 2023-24

S.No	Item Name & Specification	Specification	Unit	Price
1.	Air Freshener (300ml)	Air Wick	No	
2.	Phenyl (2.9 liters)	Finis/Typhon	No	
3.	Deodorizer for washrooms per liter		No	
4.	Furniture polish/ clean spray		No	
5.	Hand Wash Anti-Bacterial (500ml)	Dettol/Safeguard	No	
6.	Caustic Soda (1Kg)	ICI	KG	
7.	Tuatry (1Kg)		KG	
8.	Washing Bleach (4 Liters Can)	smart ultra clean	No	
9.	Descaler Limescale Remover (750ml)		No	
10.	Insekt Killer Chemical Attack (400ml)	Mortein	No	
11.	Floor Cleaner (10 Liters)	Klenex Floral	No	
12.	GPC (General Purpose Cleaner) (30 Liters)		No	
13.	Potassium permanganate (Per kg)		KG	
14.	Window Cleaner (750ml)	Glint Insta	No	
15.	Wax Polish for Floor		No	
16.	Zinc phosphate powder (Per kg)		KG	
17.	Chlorine Bleach (10 liter)		No	
18.	Drain Opener Fast Acid (Gandak)		Liters	
19.	Toilet Cleaner 500 ml	Harpic	No	
20.	Kitchen Roll (one Piece)		No	
21.	Hi-Jeen Paper Towel	Rose patel	No	
22.	Tissue Box Large	Rose pattel/Jasmin	No	
23.	Tissue Box Small	Rose pattel/Jasmin	No	
24.	Dry Mop	Frame+cloth+set	No	
25.	Dry Mop Cloth		No	
26.	Wet Mop	Frame+cloth+set	No	
27.	Wet Mop cloth		No	
28.	Water Bucket (30 Liters)		No	
29.	Dustbin (10 Liters)		No	
30.	Dustbin (30 Liters)		No	
31.	Dustbin (50 Liters)		No	
32.	Dustbin (70 Liters)		No	
33.	Dustbin with Bucket cover (30 Liters)		No	
34.	Dustbin with Bucket cover (50 Liters)		No	
35.	Dustbin with Bucket cover (70 Liters)		No	
36.	Wet Floor caution board Yellow		No	
37.	Dusting Mat/Cloth		No	
38.	Feather Duster		No	
39.	Floor palla Puchara		No	
40.	Hand Brush Wooden		No	
41.	Hard Brush for Carpet cleaning		No	
42.	Hand Broom 1 Kg	Not less than 25 inches with Ring or Clip	No	

43.	Liquid Soap Dispenser		No	
44.	Liquid Soap (Per liter)		No	
45.	Automatic Air freshener Dispenser with 1 Refill and battery cells	Best Quality	No	
46.	Refill for Air freshener Dispenser	Fresco or Air Wick	No	
47.	Nylon Brush Long Handle		No	
48.	Nylon Brush Short Handle		No	
49.	Dish wash brush		No	
50.	Cob webs Brush with long handle		No	
51.	Dust Pan	Plastic	No	
52.	Scraper with handle		No	
53.	Synthetic Door Mat	4x8	No	
54.	Synthetic Door Mat	4x6	No	
55.	Sweep For Toilet Cleaning		01 Ltr	
56.	Toilet Brush		No	
57.	Commode pump		No	
58.	Wiper 18"	single piece	No	
59.	Wiper 36"	single piece	No	
60.	Trash Bin Liner Bio Degradable	Blue 35X40	KG	
61.	Trash Bin Liner Bio Degradable	Yellow 32X38	KG	
62.	Plastic Bag Bio Degradable	5kg,10kg capacity	KG	
63.	Plastic Bag with Seal	200g,400g,500g,1kg	KG	
64.	Soap 75gm	lifebuoy /Safeguard/Dettol/Hi-Clean/Lux	No	
65.	Vim/ Max lemon bottle (450 gm)		No	
66.	Vim/ Lemon Max Dish wash Soap		No	
67.	Scotch Brite		No	
68.	Surf (One Kg Pack)	Bonus / Express /Wheel/Surf Excel/ Ariel Economy Pack	No	
69.	Surf (Small Packets)	Bonus / Express /Wheel/Surf Excel/ Ariel Economy Pack		
70.	Plastic Lota		No	
71.	Towel (Small Size)		No	
72.	Towel (Medium Size)		No	
73.	Towel (Large Size)		No	
74.	Rommi for Washroom		No	
75.	Housekeeping gloves (Long size)		No	
76.	Coopex Powder (100gram)		No	
77.	DDVIP Oil (500ml)		No	
78.	Presept Tablet 5 gram (50 tablets per bottle)		No	
79.	Formalin (5 liters Cane)		No	
80.	Surface Disinfectant Solution for Cleaning	As per Approved Sample	No	
81.	Belcha Large with Handle		No	
82.	Belcha Small with Handle		No	

83.	Gentree with Handle		No	
84.	Wheel Barrow single Tyre	18 Gauge Chadar	No	
85.	Khurpa		No	
86.	Kudala		No	
87.	Plant Cutting Scissor (Large Size)		No	
88.	PVC Flexible Plastic Pipe	1/2 Per Kg) (2.5mm Thickness)	KG	
89.	PVC Flexible Plastic Pipe	3/4 Per Kg) (2.5mm Thickness)	KG	
90.	PVC Flexible Plastic Pipe	(1" Per Kg) (2.5mm Thickness)	KG	
91.	PVC Flexible Plastic Pipe	1 1/2" Per Kg) (2.5mm Thickness)	KG	
92.	PVC Flexible Plastic Pipe	2" Per Kg) (2.5mm Thickness)	KG	
93.	PVC Flexible Plastic Pipe	3" Per Kg) (2.5mm Thickness)	KG	
94.	Hand Disinfected Solution Cleaning	As per Approved Sample		
95.	Bamboo for broom 5 feet length with (Jublie clamp 4 inch)	As per Approved Sample	No	
96.	Water Filter 3 stages water filtration	As per Approved Sample	No	
97.	Hand sanitizer Dispenser	As per Approved Sample	No	
98.	Fumigation Machine	As per Approved Sample	No	
99.	Fog Machine	As per Approved Sample	No	
100.	Electric Grass Cutter Machine	As per Approved Sample	No	
101.	Electric Saw for Cutting Trees	As per Approved Sample	No	
102.	Plants Pots (Small)	As per Approved Sample	No	
103.	Flower Pots (Stainless Steel) (Medium)	As per Approved Sample	No	
104.	Flower Pots (Stainless Steel) (Large)	As per Approved Sample	No	
105.	Dranti	As per Approved Sample	No	
106.	Saw (Aari) for plants cutting	As per Approved Sample	No	
107.	Kiyari Ramby	As per Approved Sample	No	
108.	Rope for tree	As per Approved Sample	No	
109.	Puchara for cleaning purposes	As per Approved	No	

		Sample		
110.	Floor cleaning machine electrical	As per Approved Sample	No	
111.	Floor cleaning manual	As per Approved Sample	No	
112.	Housekeeping trolley	As per Approved Sample	No	
113.	Caution sign board small	As per Approved Sample	No	
114.	Caution sign board medium	As per Approved Sample	No	

Note:

- **Items quoted must be according to college specifications and best quality**
- **Sample specimens should be provided where necessary**
- **Samples will be examined & accepted/rejected by the Technical & Evaluation committee**
- **The contractor/supplier must be mentioned brand of products with complete specification in the quotation.**

6. Award of Contract:

Contracts shall be confirmed through a written agreement signed by the successful bidder and the MTI /KMC Peshawar.

7. Payment:

- a. No advance payment will be permissible.
- b. The payment will be made after successful supply and inspection.